

Individual Request For National Driver Register File Check

The National Driver Register (NDR) is a national clearing house of driver license information. NDR contains information provided by state driver licensing officials for drivers whose licenses have been canceled, denied, revoked or suspended or who have been convicted of certain serious traffic violations.

The following information is required by the NDR to conduct a search of the NDR file. You must submit your request by mailing it to the address listed on the reverse side of this form. Your request, using this form, must be signed in the presence of a notary public. You may not request information on anyone other than yourself. The fee per record is \$2.82.

The response to your request will be returned to the address or fax number you furnish below.

Requestor Information and Signature

Last Name			First Name			Middle			
Other Names Used (Maiden, Prior Name, Nickname, Professional Name, Other)						Home Telephone Number () -			
Mailing Address						Work Telephone Number () -			
City						State		Zip Code	
Driver License Number			Issuing State	Social Security Number (Optional - See Reverse Side)				Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	
Birthdate (MM/DD/YYYY) / /			Height	Weight	Eye Color		Fax Number () -		

Under penalties of perjury, I declare that the above information and any attached supplement is true, complete, and correct.

Driver's Signature

Date (MM/DD/YYYY)

/ /

Notary Information	Embossed or black ink rubber stamp seal		Subscribed and sworn before me, this	
			day of	year
	State	County (or City of St. Louis)	My Commission Expires (MM/DD/YYYY)	
			____ / ____ / ____	
			Notary Public Signature	
	Notary Public Name (Typed or Printed)			

Department of Revenue Use Only	Proof of Identification (Required Only If Driver Delivers Request Form)	Remarks and Teller Stamp
	<input type="checkbox"/> Valid-Out-Of State License Number _____ <input type="checkbox"/> Birth Certificate Number _____ <input type="checkbox"/> Military Discharge Papers Identification Number _____ <input type="checkbox"/> Passport Number _____ <input type="checkbox"/> US Immigration Resident Alien Number _____ <input type="checkbox"/> Other _____ Two Documents Witnessed By _____	

The National Register's files contain information furnished by the states. Any specific information about the driver history, or a request for the entire driver history, may be obtained only from the state(s) where the detailed information is recorded. The state(s) maintaining records are the only contacts able to correct records in error, and the NDR will correct its records when so advised by the state that reported the incorrect information. See reverse side.

What To Expect From Your NDR File Check

The NDR will respond to every valid inquiry, including requests which produce no record(s) on the NDR file. When records are located, the details will be returned to you and will contain all information listed in your NDR file. The reply will also indicate any reports to others that were previously provided by the NDR and will specify who has received the reports on you.

The name and address of the state driver licensing official will be provided for each state that reported information to the NDR.

How To Request A NDR File Check

You may request an NDR file check on your driver record and obtain a copy of the record if one exists. This form is used specifically for that purpose. Data requested on this form is by the authority of Public Law 97-364.96 Stat 1740, as amended (23 U.S.C.401 note); delegation of authority at 49 CFR 1.50.

Complete and sign the front of this form and mail it to the address shown below. Your signature must be notarized before mailing the form.

Your authorization is valid for only one search of the NDR. The NDR response will be mailed to the address you have provided; however, incomplete or illegible inquiries will not be processed. All inquiries will be acknowledged if a return address is readable. Mailed forms that have not been notarized will also not be processed.

Social Security Number (Optional)

Disclosure of your social security number is not mandatory; however, providing the number will assist in obtaining the record(s) requested.

Please send the above record(s) by: ☐ Mail ☐ Fax (Add \$0.50 per page faxed) ☐ Email _____

Records can be obtained by walk-in, mail-in, fax, or e-mail request. The fee is \$2.82 per record. Request that are submitted by mail-in, can only submit with a check or money order.

If you are paying by credit or debit card you will now be required to pay online for the record(s) requested. Once your request has been processed you will receive an e-mail notification of the amount due. This notification will be sent to the e-mail address provided on this form. Once the amount due is paid in full, your record(s) will be released to the e-mail address, mailing address or fax number you provided on this form. A convenience fee will be charged for credit or debit card transactions.

Requestor's Signature

Date (MM/DD/YYYY)

____/____/____

The Missouri Department of Revenue may electronically resubmit checks returned for insufficient or uncollected funds.
You may visit us at Central Office, Harry S Truman Building, Room 470, 301 West High Street, Jefferson City, Missouri.

Mail to: Driver License Bureau
P.O. Box 200
Jefferson City, MO 65105-0200

E-mail: DOR.DLB_NDR_Requests@dor.mo.gov

Form 4423 (Revised 11-2024)

Visit dor.mo.gov/driver-license/ for additional information.

Phone: (573) 526-2407
Fax: (573) 522-8174



Ever served on active duty in the United States Armed Forces?

If yes, visit dor.mo.gov/military/ to see the services and benefits DOR offers to all eligible military individuals, or complete the survey at mvc.dps.mo.gov/MoVeteransInformation/Survey/DOR to receive information from the Missouri Veterans Commission. A list of all state agency resources and benefits can be found at veteranbenefits.mo.gov/state-benefits/.