



Missouri Department of Revenue
**Application For Motor Vehicle Franchisor
 or Manufacturer License**

Franchisor Name		Telephone Number at the Street Address Provided (____) _____ - _____	
Street Address (No Post Office Boxes)			Country
City	State/Province	Zip Code	

Use separate sheet if needed

Names You Are Doing Business As				

Principal Corporate Officers And Their Position Titles		

Vehicle Brands That You Provide Sales And Service Agreements For				

Name of Mediators				

I hereby certify the following:

1. I am an authorized officer employed by the franchisor identified on this application;
2. Pursuant to my normal duties as an employee of the franchisor identified on this application, I am authorized to complete this application;
3. The franchisor's place of business identified above is occupied and is used, in part, to facilitate the franchising of motor vehicle dealers who operate within the state of Missouri;
4. The franchisor maintains regular business hours during which the Department of Revenue is able to contact the franchisor; and
5. The franchisor will notify the Department not less than ten (10) days prior to moving their place of business or changing their telephone number.

Signature of Authorized Officer	Title
Printed Name of Authorized Officer	Date (MM/DD/YYYY) ____/____/____

Form 5308 (Revised 05-2014)

Mail to: Motor Vehicle Bureau
 P.O. Box 43
 Jefferson City, MO
 65105-0043

Phone: (573) 526-3669
Fax: (573) 751-4789
E-mail: dealerlic@dor.mo.gov

Visit
http://dor.mo.gov/forms/Dealer_Operating_Manual.pdf
 for additional information.



Complete the application and submit with the appropriate fees. All illegible, incorrect, or incomplete applications will be rejected.

- Checklist for Requirements
- Complete each area on the application
- Complete the business name and address. The complete business name must be shown. A post office box number without a street address will not be accepted as an actual business address.
- Complete the vehicle brands that you provide sales and service agreements for.
- Application signed by an authorized officer.
- A list of mediators as prescribed in [Section 407.822, RSMo](#). For purpose of complying with this requirement, a mediation panel is a list of uninterested third parties who may facilitate the negotiation of a satisfactory solution to a dispute between the franchisor and franchisee, pursuant to [407.810 to 407.835 RSMo](#).
- One check or money order for licensure fee of \$150 made payable to the Missouri Department of Revenue.

Note: The Missouri Department of Revenue may electronically resubmit checks returned for insufficient or uncollected fees.