



NOTICE OF FAILURE TO PRESENT CERTIFICATE OF TITLE

You have failed to present a Certificate of Title to the insurance company that acquired the vehicle described below through the claims adjustment process. As the vehicle owner and lienholder you are hereby notified that you must present a Certificate of Title on this vehicle within 30 days to the insurance company named below. Failing to present a Certificate of Title will allow the insurance company to obtain a Salvage Certificate of Title or Junking Certificate and have legal ownership of the vehicle.

VEHICLE OWNER(S) NAME		ADDRESS	
CITY	STATE	ZIP CODE	
VEHICLE YEAR	MAKE	MODEL	VEHICLE IDENTIFICATION NUMBER
FIRST LIENHOLDER		ADDRESS	
CITY	STATE	ZIP CODE	
SECOND LIENHOLDER		ADDRESS	
CITY	STATE	ZIP CODE	

To contest the insurance company obtaining a Salvage Certificate of Title or Junking Certificate for the vehicle above, you must file a petition in the Circuit Court in the county where the vehicle is located within 30 days of receipt of this notice. The petition must show the insurance company as the defendant. The Director of Revenue must be served with a copy of the petition, but is not a defendant in the case.

INSURANCE COMPANY NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER ()
SIGNATURE OF AUTHORIZED AGENT			DATE

INSTRUCTIONS TO INSURANCE COMPANY

Complete the information above and mail this notification to the vehicle owner and lienholder of record by certified mail. If the owner does not present the Certificate of Title within 30 days you may apply for a Salvage Certificate of Title or Junking Certificate by submitting the following items to the Department of Revenue:

1. Application for Missouri Title and License (DOR-108), marked Salvage or Junking Certificate;
2. Vehicle Examination Certificate (DOR-551) completed by any law enforcement agency;
3. A copy of this form;
4. Certified mail receipt(s) containing recipient's signature(s);
5. \$8.50 title fee (No title fee is required for a Junking Certificate.);
6. \$2.50 processing fee; and
7. \$5.00 quick title fee, if applicable.