

# Titling Tips

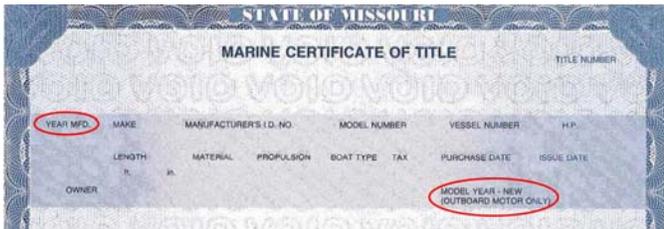
November 2010

## Legislative Changes Effective January 1, 2011

### ➤ YEAR OF MANUFACTURE FOR OUTBOARD MOTORS

[House Bill 1692](#) requires the certificate of title for a new outboard motor to designate the year the outboard motor was manufactured as the "Year Manufactured" and the year the dealer received the new outboard motor from the manufacturer as the "Model Year - NEW."

To comply with the requirement, the Department will change the current "YEAR" designation on the marine title document to "YEAR MFD." and add a new designation of "MODEL YEAR - NEW (OUTBOARD MOTOR ONLY)."



Effective January 1, 2011, the Department will not issue a title for a new outboard motor unless the dealer certifies the "Model Year - NEW" on one of the following documents:

- A dealer-certified application\*;
- An original dealer invoice; or
- A dealer-signed statement or bill of sale.

\*The [Application for Missouri Boat/Vessel or Outboard Motor Title and Registration \(Form 93\)](#) is being updated to include a new field for this designation.

## Titling and Other Issues

### ➤ PROCESSING OF REPOSSESSION TITLE AND JUNKING CERTIFICATE TRANSACTIONS NOW AVAILABLE AT LOCAL LICENSE OFFICES

The Department of Revenue recently notified lienholders who currently use the department's online Notice of Lien (NOL) system, that

repossession title applications can be processed at any [Missouri license office](#) through the TRIPS system. Since the information from the TRIPS repossession title transaction will update the titling system in the nightly update, this process effectively reduces the turnaround time for the repossession title. This may provide lienholders with an incentive to increase their repossession title processing in the license offices (versus mailing the repossession title applications to the Central Office for processing).

### ➤ NOTICE OF LIEN (NOL) SYSTEM RECORD LOOKUPS

In order to view the most current record information through the online Notice of Lien (NOL) system you must perform the inquiry using the vehicle's year, make, and VIN. For example, if you request a correction to a lien, you must perform the inquiry by the year, make, and VIN to see the correction.

For information on how to obtain access to the [Notice of Lien \(NOL\)](#) system, please visit the [Dealer/Lienholder Information](#) page on the Department of Revenue web site.

### ➤ DEALERS MUST MAINTAIN A PUBLISHED "LAND LINE" TELEPHONE

The Code of State Regulations ([12 CSR 10-26.010](#)) requires dealers to maintain "a working telephone (other than a mobile or cellular phone) in the licensee's name with an advertised public number that must be maintained during the entire period of licensure."

The Department of Revenue verifies the published business land line phone number you provide on your dealer license application. The application cannot be approved if it lists only an unpublished business land line phone number, or a mobile/cellular phone number.

### ➤ ENTER LIENS CORRECTLY WHEN FILING ONLINE

The Department receives a large number of

requests to correct information on notices of lien and titles. Please ensure that you enter accurate information when filing liens electronically, and include a lien date if available.

A notice of lien cannot be filed online when there is no complete change of ownership. In this case, the customer must submit the certificate of title, a title application indicating the new lien, and the appropriate fees. For detailed information, please review Section 6 of the [Missouri Titling Manual](#).

➤ **TELLS US HOW WE CAN PROVIDE BETTER SERVICE**

If you have suggestions to help the Missouri Department of Revenue provide better service, please submit your ideas by e-mail to [MVBMail@dor.mo.gov](mailto:MVBMail@dor.mo.gov), or you may mail them to:

**Missouri Department of Revenue  
ATTN: Motor Vehicle Administration  
PO Box 100  
Jefferson City MO 65105-0100**