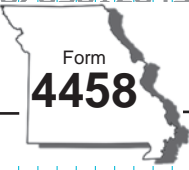


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MISSOURI DEPARTMENT OF REVENUE Business Activity Questionnaire

Department Use Only (MM/DD/YY) [Yellow boxes]

10 Missouri Tax I.D. Number [Yellow boxes]

Federal Employer I.D. Number [Yellow boxes]

13 Charter Number [Yellow boxes]

Form with fields: Name of Business, E-mail, Mailing Address, City, State, ZIP Code, Business Telephone Number, Ownership Type, Date of Incorporation, State of Primary Business Location, State of Incorporation, Nature of Business Activity in Missouri, Date Activity Began in Missouri, Other States that the Company Conducts Business in

For the purpose of this questionnaire, "representative" includes employees, agents, independent contractors, brokers, others acting on your behalf, and any other person residing in this state who directly or indirectly refers potential customers to you for a commission or other form of consideration by any means, including, but not limited to, linking your business to the person's internet website, making in-person oral presentations, or engaging in telemarketing.

1. Amount of gross receipts from the sale of tangible or intangible personal property or services during the last five years:

Table with 4 columns: Year Ended, From Points in Missouri to points in Missouri, From Points in Missouri to points outside Missouri, From Points outside Missouri to points in Missouri. Rows for years 20\_\_ to 20\_\_.

2. How are sales made in Missouri? [ ] Internet [ ] Representative [ ] Telephone [ ] Other:
3. How are deliveries made into Missouri? [ ] By common carrier [ ] By your vehicles
If by your vehicles, indicate if such vehicles are: [ ] Owned [ ] Leased
Are the vehicles used to back-haul items from Missouri after delivery? [ ] Yes [ ] No
4. Have returns been filed with Missouri for any prior years by your business or any affiliated entity using its present name or another name? [ ] Yes [ ] No
If yes, what name(s) and Missouri Identification Number(s) \_\_\_\_\_

5. Is your business the survivor of a merger, sale of assets, partial or complete liquidation or other dissolution of a business in Missouri? [ ] Yes [ ] No

6. Does your business or any affiliated entity currently have, or has it had at any time, in Missouri an:
[ ] Office [ ] Agent [ ] Warehouse [ ] Place of Distribution [ ] Sample or Sample Room/Place [ ] Other place of business
If yes, please provide the following information for each place (use additional sheets if necessary):

a) Location: \_\_\_\_\_
b) Approximate beginning date and end date (if applicable) of operation: \_\_\_/\_\_\_/\_\_\_ - \_\_\_/\_\_\_/\_\_\_ [ ] N/A
Begin Date (MM/DD/YYYY) End Date (MM/DD/YYYY)



c) Nature of business activity: \_\_\_\_\_

d) Telephone number listed in a directory or any toll free number for use by callers in Missouri: (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_

e) Websites: \_\_\_\_\_

7. Does your business or any affiliated entity currently use, maintain, lease, own, rent, or hold title to, or in the past, used, maintained, leased, owned, rented, or held title to, any tangible property located in Missouri? .....  Yes  No

If yes, briefly describe the property, and state the year(s) it was in Missouri: \_\_\_\_\_

Name the entity or entities which owned, leased, or otherwise utilized property in Missouri. \_\_\_\_\_

8. Value of real or tangible personal property held by the business or affiliated entity in Missouri for the last five years:

	20__ __	20__ __	20__ __	20__ __	20__ __
Inventory	\$	\$	\$	\$	\$
Other Property	\$	\$	\$	\$	\$
Rental Property (annual)	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

a) Address where inventory in Missouri is or was located: \_\_\_\_\_

b) Address and description of other property in Missouri: \_\_\_\_\_

c) Address and telephone number of all offices, displays, or sample rooms your business or any affiliated entity maintains or maintained in Missouri: \_\_\_\_\_

9. Has your business or affiliated entity licensed intangible property for use in Missouri?

Location	Date (MM/DD/YYYY)	Description

10. Has your business conducted any type of research or testing in Missouri, either by your business or through an affiliated entity or representative? .....  Yes  No
11. Does your business or affiliated entity maintain a bank account in Missouri? .....  Yes  No
12. Does your business or affiliated entity currently have or has it ever had a security interest in any real or personal property sold or located in Missouri? .....  Yes  No
13. Has your business extended credit or financial services to any entity in Missouri? This includes issuing credit cards, debit cards, charge cards, making loans, and accepting mortgages to secure loans. ....  Yes  No
14. Does your business or any affiliated entity currently own or has it ever owned advertising material directed to potential customers in Missouri? (If yes, attach a copy.) .....  Yes  No
15. Is your business or any affiliated entity listed in any telephone or building directory in Missouri? (If yes, attach a copy.) .....  Yes  No
16. Does your business or any affiliated entity currently engage or has it engaged in any advertising (cooperative or otherwise) directed to potential customers in Missouri? .....  Yes  No
17. Does your business have no physical presence in Missouri, but have gross receipts from taxable sales of tangible personal property in Missouri that exceed \$100,000 in a year? .....  Yes  No
18. Does your business facilitate sales on behalf of third parties? .....  Yes  No
- If yes, are your gross receipts from taxable sales of tangible personal property into Missouri exceed \$100,000 a year? .....  Yes  No
19. Has your business or any affiliated entity had representatives whom directly or indirectly referred potential customers to your business for a commission or other consideration, whether by a link on an internet website, an in-person oral presentation, telemarketing, or otherwise? .....  Yes  No

If yes, explain: \_\_\_\_\_

20. Have any contracts been signed by your business or any affiliated entity directed to potential customers in Missouri?  Yes  No

(If yes, attach a copy and give detailed location, dates, and value of contract(s) \_\_\_\_\_

21. Has your business or any affiliated entity had representatives performing services; including but not limited to delivery, installation, assembly, maintenance, or making calls upon customers or clients within Missouri?  Yes  No

If such representatives are or were engaged in facilitating delivery of property to customers in Missouri, did they allow the customers to pick up property sold by the vendor at an office, distribution facility, warehouse, storage place, or similar place of business maintained by the person in Missouri?  Yes  No

If such representatives are or were conducting any other activities in Missouri that are significantly associated with the vendor's ability to establish and maintain a sales market in Missouri, please explain \_\_\_\_\_

If such representative are or were engaged in some form of sales, promotional, or service work on your behalf, please provide the following information:

a) Identification of representatives:

Name and Address	Territory Covered	Designation of Representative	Year(s)

b) Does your business or any affiliated entity have a standard form of written agreement with representatives? (If yes, attach a copy.)  Yes  No

c) Does the representative sell or represent other lines of merchandise other than yours or your affiliated entities?  Yes  No

d) How is remuneration made to the representative (commission only, salary and commission, expense allowance, etc.)?

22. Does your business or any affiliated entity maintain or have a franchisee or licensee operating under the seller's trade name in Missouri?  Yes  No

23. Does any representative of your business or any affiliated entity reside in or enter into Missouri to:

- a) Collect on current or delinquent accounts?  Yes  No
- b) Accept installment payments?  Yes  No
- c) Make adjustments for returned or damaged merchandise?  Yes  No
- d) Investigate or authorize credit of existing or potential customers?  Yes  No
- e) Investigate customer's complaints?  Yes  No
- f) Authorize warranty work or replacement of merchandise?  Yes  No
- g) Receive purchase orders when calling upon a customer?  Yes  No  
(If yes, do they have authority to approve or reject the order?)  Yes  No
- h) Pick up or replace returned, damaged or out-of-date merchandise from customers?  Yes  No
- i) Make "on the spot" sales to customers?  Yes  No
- j) Distribute or carry any type of samples, brochures, etc.?  Yes  No
- k) Inspect the marketing of your products or any use of your trademarks or trade names?  Yes  No
- l) Accept deposits or down payments?  Yes  No
- m) Repossess products?  Yes  No
- n) Solicit sales or take orders?  Yes  No

24. Does any representative of your business or any affiliated entity maintain an office of any kind, either in a home or elsewhere, within Missouri?  Yes  No

If yes, do they:

- a) Store inventory there?  Yes  No
- b) Store samples for more than two weeks (14 days) at any location within Missouri?  Yes  No
- c) Have a telephone listing under the company's name?  Yes  No
- d) Receive any office expense reimbursement from the company?  Yes  No



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25. Does any representative of your business or any affiliated entity assist dealers or other customers in any of the following ways in Missouri:
- a) Provide training in the sale, service, or use of your product?  Yes  No  
Explain: \_\_\_\_\_
  - b) Organize sales promotions?  Yes  No
  - c) Call on customers accompanied by dealers' salesmen?  Yes  No  
Explain: \_\_\_\_\_
  - d) Set up merchandise or advertising displays?  Yes  No
  - e) Hold meetings, conduct lectures, training courses, or seminars for personnel other than those involved only in solicitation of tangible personal property?  Yes  No
  - f) Promote or demonstrate your or your affiliated entities' products or services for personnel other than those involved only in solicitation of tangible personal property?  Yes  No

26. What type of customers or prospects do the representatives of your business or any affiliated entity call on (i.e., wholesalers, retailers, industries, home, etc.)?  
\_\_\_\_\_

27. How do your business or affiliated entity customers in Missouri transmit their purchase orders?
- a) By Mail  Yes  No
  - b) By handing it to a representative  Yes  No
  - c) Electronically  Yes  No
  - d) Other: \_\_\_\_\_

28. If your business or affiliated entity representatives' duties have not been fully covered in the items above, please add sufficient further description of the duties performed. \_\_\_\_\_  
\_\_\_\_\_

- 29. Does your business or any affiliated entity service or repair equipment or property of customers in Missouri?  Yes  No
- 30. Does your business or any affiliated entity perform any installation or construction work within Missouri?  Yes  No
- 31. Does your business or any affiliated entity supervise or inspect the installation of products at or after shipment or delivery in Missouri?  Yes  No

32. Amount of salaries, commissions, or wages paid for services performed by representatives or affiliated entities in the previous five years:

Total Year Ending	Total Everywhere	Total Missouri
20__ __	\$	\$
20__ __	\$	\$
20__ __	\$	\$
20__ __	\$	\$
20__ __	\$	\$

33. Names, addresses, and social security numbers or Federal I.D. numbers of the five highest paid representatives of your business or affiliated entity who reside in or enter into Missouri:

Name	Address	Social Security Number of Federal Identification Number (required)



