MISSOURI DEPARTMENT OF REVENUE

EMPLOYER'S WITHHOLDING TAX FINAL REPORT

FORM **MO-941F** (REV. 11-2009)

SEE INSTRUCTIONS ON REVERSE SIDE

COMPLETE THE FOLLOWING IF YOUR BUSINESS IS SOLD, BANKRUPT, OUT OF BUSINESS, OR WITHHOLDING HAS DISCONTINUED.

BUSINESS NAME

MO TAX I.D. NUMBER ___ ___ ___ ___ ___ ___ ___ ___

DATE OF LAST PAYROLL (MM/DD/YYYY) ___ ___ / ___ ___ / ___ ___ ___ ___

PLEASE CHECK THE BOX THAT APPLIES TO THE REASON YOU ARE FILING THIS REPORT

- ☐ INCORPORATED
- ☐ MERGED
- ☐ OUT OF BUSINESS
- ☐ SOLD
- ☐ NO EMPLOYEES
- ☐ OTHER (EXPLAIN): _____

CHECK ANY OF THE FOLLOWING PURCHASED FROM YOUR BUSINESS

- ☐ 1. INVENTORY
- ☐ 2. FIXTURES
- ☐ 3. EQUIPMENT
- ☐ 4. REAL ESTATE
- ☐ 5. BUSINESS NAME
- ☐ 6. NONCOMPETITION AGREEMENT
- ☐ 7. GOODWILL
- ☐ 8. BUSINESS PHONE
- ☐ 9. OTHER

IF BUSINESS WAS SOLD, PROVIDE THE FOLLOWING INFORMATION ABOUT THE PURCHASER.

NAME/TITLE

ADDRESS

DATE SOLD ___ ___ / ___ ___ / ___ ___ ___ ___

PERSON TO CONTACT IF FURTHER INFORMATION IS NEEDED

NAME

PHONE NUMBER (_ _ _) _ _ _ - _ _ _ _

IF BUSINESS CLOSED

DATE CLOSED (MM/DD/YYYY) ___ ___ / ___ ___ / ___ ___ ___ ___

Mail to: Missouri Department of Revenue, Taxation Division, P.O. Box 3300, Jefferson City, MO 65105-3300.

MO 860-2434 (11-2009) *(1895)*

CLOSING A WITHHOLDING TAX ACCOUNT

You must notify the Missouri Department of Revenue to close your employer withholding tax account. The department will not automatically close the account because you stop making payments and stop filing returns.

If any of the following apply, you should complete Form MO-941F to close your employer withholding tax account:

- You no longer do business in the state of Missouri.
- You no longer have employees working in the state of Missouri.
- You have any change of ownership.
- Your FEIN has been changed and you have been issued a new federal employer withholding tax identification number.

Failure to notify the department that you have closed your account will cause non-filer notices and estimated tax liabilities to be issued. If you receive a non-filer notice, you must complete a return and remit the actual amount of tax withheld or submit a zero return, whichever applies. Failure to do so will result in further collection activity on the estimated tax liability, until your account is resolved.

Mail your Form MO-941F, Employer's Withholding Final Report to the Missouri Department of Revenue, Taxation Division, P.O. Box 3300, Jefferson City, MO 65105-3300.

PLEASE NOTE: If you are also registered for sales tax, a separate final sales tax return must be filed in order to close your sales tax account.