



Attach Manufactured Home Affixation or Severance (Form 5312-5313)

TITLE ONLY			AFFIXATION			SEVERANCE		
Original	Salvage	Corrected	Surrender of Manufacturer's Certificate of Origin (MSO/MCO)			Original		
Repossession (Complete Section D)	Lien/Abandoned Title (Complete Section B)		Surrender of Title		Conversion/No MSO/MCO or Title (Complete Section C)		Duplicate	
Duplicate ONLY (select one that applies)			Lost	Stolen	Mutilated (Attached Mutilated Title)	Never Received - Lost in Mail		

Section A (Must be completed for all application types.)

Manufactured Home	Manufacturer Name			Serial Number			Manufactured Home is:		
							New Used		
	Year	Make	Model	Dimensions	Body Style				
					MFGHM		DBLHM		
Purchase/Repossession Date			Purchase Price			Previous Title Number			

Owner Information	Owner Legal Name - Last, First, Middle					TOD Beneficiaries, if applicable			
	Street Address (Must be a Physical Address - Cannot be a PO Box or Rural Route)					City	State	ZIP Code	
	Mailing Address, if different					City	State	ZIP Code	
	County	In City Limits	Outside City Limits	DLN or FEIN Number					
	Email					Telephone Number			
	Previous Owner Name			Address			City	State	ZIP Code

Statement of Facts	Statement of Facts Regarding Certificate of Title. I hereby state the following: (Place initials in applicable boxes)								
	I am not aware of any facts for information that could affect the validity of the title of manufactured home or the existence or nonexistence of a security interest in or lien on it.								
	The following facts are known by me which affect the validity of the title to the manufactured home referenced above: _____ _____								

Dealer Info.	MO Dealer Number	Dealership Name	City	State	ZIP Code
	I certify under penalty that the facts herein are true to the best of my knowledge*		Signature Of Dealership or Representative	Telephone Number (_____) _____	Trade In Yes No

Lien Information or Written Acknowledgement	Mail to lienholder	Lien Date	STFA	
	1) Lienholder			
	Street Address, R.R. or P.O. Box Number			
	City	State	ZIP Code	
	Written Acknowledgment			
	2) Lienholder/Parties			
Street Address, R.R. or P.O. Box Number				
City	State	ZIP Code		

Fees	Fee Amounts	
	Title Penalty	
	Title Fee	
	State Tax	
	Local Tax	
	Subtotal	
	Processing Fee	
	Additional Fees	
Total		

Lien/Abandoned Title

Amount of Past Due Rent	Month Rate of Future Rent Accrual	Duration of Abandonment	
Address Where Manufactured Home Has Been Abandoned	City	State	ZIP Code

Section C

Confirmation of Conversion (No MSO/MCO or Title)

To be completed by an attorney-at-law or agent of a title insurance company	To be completed by an attorney-at-law or agent of a title insurance company.		
	I certify that the manufactured home described in this is free and clear of, or has been released from, all recorded security interests, liens, and encumbrances. Place your initials in one of the applicable boxes below:		
	I certify 1) that the following facts are known by me which affect the validity of the title to the manufactured home described in this application, or 2) that I am aware of the existence of the following lien or encumbrance to the manufactured home described in this application. Attach a separate exhibit if more space is needed.		
	I am not aware of any facts or information which may affect the validity of the title of the certificate of title to, or the existence of any lien or encumbrance on the manufactured home described in this application.		
	Bar Number if an Attorney _____ License Number if a Title Insurance Agent _____		
Signature of Attorney or Title Insurance Agent	Typed or Printed Name	Date (MM/DD/YYYY) __/__/____	

Section D

Repossession Title

Debtor's Name	
Street Address, R.R., or P.O. Box Number	City, State, Zip Code
Street or Physical Address of the Unit Location	City, State, Zip Code
If unit was towed, record the name of the law enforcement agency the vehicle was reported to:	
I certify under penalties of perjury that the debtor has defaulted in payment of the debt on the unit listed above and the unit has been repossessed either by legal process or in accordance with the terms of the security contract. I have written consent from all owners and/or lienholders of record to repossess this unit or I have provided all owners/lienholders with a 10-day written notice by first class mail or as outlined in the Uniform Commercial Code, of the repossession and that an application for repossessed title will be made and the notice has now expired. If the unit being repossessed is a manufactured home, I further affirm that as the holder of such manufactured home, I have paid all rent accrued to the owner of any real property where such rent is obligated to be paid pursuant to the provisions of Section 700.529 , RSMo, if applicable.	
	Signature of Lienholder's Representative (Required)

Note: License Office notary service - \$2.00

Notary Information	Embossed or black ink rubber stamp seal	Subscribed and sworn before me, this		
		day of	year	
		State	County (or City of St. Louis)	My Commission Expires (MM/DD/YYYY) __/__/____
		Notary Public Signature		
	Notary Public Name (Typed or Printed)			

Must Be Completed for All Application Types

Signature	Under the penalties of perjury, I hereby affirm that the information contained in this application and any exhibit which may be attached to this document is true and accurate.		
	Signature	Printed Name of Owner	Date (MM/DD/YYYY) __/__/____
	Signature	Printed Name of Owner	Date (MM/DD/YYYY) __/__/____
	Signature	Printed Name of Owner	Date (MM/DD/YYYY) __/__/____

Title Application Types

	Title Only	Affixation - No MSO/MCO or Title	Affixation With MSO/MCO or Title	Severance	Lien/Abandoned Title	Repossession	New Serial Number Built Prior to 1976	New Serial Number Built in 1976 and After
Form 108-M Section A - All application types	X	X	X	X	X	X	X	X
Form 108- M Section B - Lien/Abandoned Title					X			
Form 108-M Section C - No MSO/MCO or title to surrender		X						
Form 108-M Section D - Repossession Title						X		
Form 5312-5313 Section A and B - Affixation		X	X					
Form 5312-5313 Section A and C - Severance				X				
MSO/MCO/Title or Bill of Sale if Non-titling State	X		X	X	X			
Lien Release - \$9 Processing Fee if Adding a Lien (if applicable)	X	X	X	X				
Copy of the Notice of Lien or Original Title Issued in Debtor's Name						X		
Taxes (if applicable)	X	X	X	X				
Title Penalty (if applicable)	X							
Title and Processing Fees	\$17.50	\$17.50	\$17.50	\$17.50	\$19.00	\$19.00		
Notifications Sent to Owner and Lienholders (Form 5328)					X			
Proof of Notification Sent by Certified Mail (See Form 5328 for Requirements)					X			
Signed Rental Agreement					X			
Form 5062 Section A							X	X
Public Service Commission Inspection							X	X
Court Order								X
New Serial Number Plate and Processing Fee							\$16.50	\$16.50

Required Documents and Fees

Original documents are required for processing.

Mail this form with the required documents along with the appropriate fees to:

Motor Vehicle Bureau
P.O. Box 100
Jefferson City, MO 65105-0100

Or

Motor Vehicle Bureau
301 W High St Room 370
Jefferson City, MO 65101

For questions you may contact DOR by:

Phone: (573) 526-5820
E-mail: DOR.MVB_Manufacturedhomes@dor.mo.gov
Visit: dor.mo.gov/motorv/homes/ for additional information.

Ever served on active duty in the United States Armed Forces?

If yes, visit dor.mo.gov/military/ to see the services and benefits DOR offers to all eligible military individuals, or complete the survey at mvc.dps.mo.gov/MoVeteransInformation/Survey/DOR to receive information from the Missouri Veterans Commission. A list of all state agency resources and benefits can be found at veteranbenefits.mo.gov/state-benefits/.

Payment Options

Check or money order may be accepted as payment. Make the check or money order payable to: Missouri Department of Revenue. The check must be preprinted with the check writer's name and address, bank code, and account number. It must also include the following information regarding the check writer:

1. Driver license or non-driver license number;
2. Date of birth; and
3. Daytime phone number.

DO NOT SEND CASH.

The Missouri Department of Revenue may electronically resubmit checks returned for insufficient or uncollected funds. Other restrictions may also apply.

The total fees for a title or registration receipt is \$8.50 for each receipt made and a \$9.00 processing fee.

The Missouri Department of Revenue may electronically resubmit checks returned for insufficient or uncollected funds. A convenience fee of 2.0% + \$0.25 will be charged for each credit or debit card transaction.

	Cash	Check	Money Order	Debit Card	Discover	Visa	American Express	Mastercard
Central Office Visit	✓	✓	✓	✓	✓	✓	✓	✓
Mail		✓	✓	✓	✓	✓	✓	✓

If you are paying by credit or debit card you must provide the following:

Name (as it appears on card)	Card Type	Card Number	Expiration Date ____/____
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