

# Electronic Payment Options for Quarter-Monthly (Weekly) Sales Tax Filers

<u>12 CSR 10-104.050</u> Sales and Use Tax Return, If your business reports sales or use tax from 3 or more locations, you are required to file your sales and use tax returns electronically. Returns can be conveniently filed electronically through our Mytax Missouri Portal at <u>mytax.mo.gov</u>.

If you are not yet registered for this service, you can file as a guest user. You can download a file of your registered locations and tax rates at <a href="mailto:mytax.mo.gov/rptp/portal/home/locations-listings">mytax.mo.gov/rptp/portal/home/locations-listings</a>.

If you are unable to submit your sales or use tax returns electronically or need additional time to establish your electronic filing method, you may complete <u>Form 5849</u> to request a waiver from the electronic filing requirement. This waiver is only valid for one year after the date of submission and is located on the Department's website at <u>dor.mo.gov/forms</u>.

#### Option 1:



Sales tax payments may be made online using a credit card or Electronic Bank Draft (E-Check) by accessing our website at: <a href="maytex-mo.gov/rptp/portal/home/fileandpaybusinesstaxesonline">mytax.mo.gov/rptp/portal/home/fileandpaybusinesstaxesonline</a>.

- All valid sales and use tax filers (with account in an active status) can use this system and there is no registration.
- From the address above, click Pay Quarter-Monthly (Weekly) Sales Tax Payments and follow the screens.
- The system will ask for Missouri Tax ID Number, Year, and Month of Payment, Period Number (1– 4 for prepayments), and the amount of payment.
- Other payment information will be needed such as name, address, credit card number, or bank routing and account number, etc.
- A payment can be scheduled up to 45 days in advance.
- The postmark date of the transaction is the date the payment is effective.
- The payment will process within two banking days of the effective date.

#### Option 2:



Sales tax payments may also be made using the Automated Clearing House Credit (ACH) method.

- To make payments through the ACH Credit Payment method, you must make arrangements with your financial institution or service provider to originate the transaction and pay the associated costs.
- You must work with your financial institution or service provider to ensure that the required "TXP" tax information is transmitted
  with the payment. The Electronic File Specifications and Record Layouts for EFT of Business Tax Return and Payment Using
  ACH Credit with TXP Addendum (Form 4585) may be used for reference.
- After sending a pre-notification test, please contact the Department at (573) 751-8150 to verify if the test was successful.
- The postmark date of the transaction is the Federal Reserve settlement date.
- Work with your financial institution or service provider to ensure payments are timely.
- If you have questions regarding electronic payment options, call (573) 751-8150.

If you have questions regarding electronic payments, please call (573) 751-8150. For questions regarding filing of the return, please contact (573) 526-9831.

### 2025 Quarter-Monthly Sales Payment Due Dates

Tax Period	Period Covered	Due Date
January 2025	Jan 01 - 07	Jan 10, 2025
	Jan 08 - 15	Jan 21, 2025
	Jan 16 - 22	Jan 27, 2025
	Jan 23 - 31	Feb 05, 2025
February 2025	Feb 01 - 07	Feb 13, 2025
	Feb 08 - 15	Feb 20, 2025
	Feb 16 - 22	Feb 26, 2025
	Feb 23 - 28	Mar 05, 2025
March 2025	Mar 01 - 07	Mar 12, 2025
	Mar 08 - 15	Mar 19, 2025
	Mar 16 - 22	Mar 26, 2025
	Mar 23 - 31	Apr 03, 2025
April 2025	Apr 01 - 07	Apr 10, 2025
	Apr 08 - 15	Apr 18, 2025
	Apr 16 - 22	Apr 25, 2025
	Apr 23 - 30	May 05, 2025
May 2025	May 01 - 07	May 12, 2025
	May 08 - 15	May 20, 2025
	May 16 - 22	May 28, 2025
	May 23 - 31	Jun 04, 2025
June 2025	Jun 01 - 07	Jun 11, 2025
	Jun 08 - 15	Jun 18, 2025
	Jun 16 - 22	Jun 25, 2025
	Jun 23 - 30	Jul 03, 2025

Tax Period	Period Covered	Due Date
July 2025	Jul 01 - 07	Jul 10, 2025
	Jul 08 - 15	Jul 18, 2025
	Jul 16 - 22	Jul 25, 2025
	Jul 23 - 31	Aug 05, 2025
August 2025	Aug 01 - 07	Aug 12, 2025
	Aug 08 - 15	Aug 20, 2025
	Aug 16 - 22	Aug 27, 2025
	Aug 23 - 31	Sep 04, 2025
September 2025	Sep 01 - 07	Sep 10, 2025
	Sep 08 - 15	Sep 18, 2025
	Sep 16 - 22	Sep 25, 2025
	Sep 23 - 30	Oct 03, 2025
October 2025	Oct 01 - 07	Oct 10, 2025
	Oct 08 - 15	Oct 20, 2025
	Oct 16 - 22	Oct 27, 2025
	Oct 23 - 31	Nov 05, 2025
November 2025	Nov 01 - 07	Nov 13, 2025
	Nov 08 - 15	Nov 19, 2025
	Nov 16 - 22	Nov 26, 2025
	Nov 23 - 30	Dec 03, 2025
December 2025	Dec 01 - 07	Dec 10, 2025
	Dec 08 - 15	Dec 18, 2025
	Dec 16 - 22	Dec 26, 2025
	Dec 23 - 31	Jan 06, 2026

The Form 53-1, Sales Tax Return must be filed by the required monthly due date to reconcile weekly payments. You may visit our website at <a href="mailto:mytax.mo.gov/rptp/portal/home/fileandpaybusinesstaxesonline">mytax.mo.gov/rptp/portal/home/fileandpaybusinesstaxesonline</a> to electronically file your return.

## 2025 Monthly Sales Payment Due Dates

Tax Period	Due Date	Tax Period Code
Jan 2025	02/28/2025	202501
Feb 2025	03/31/2025	202502
Mar 2025	04/30/2025	202503
Apr 2025	06/02/2025	202504
May 2025	06/30/2025	202505
Jun 2025	07/31/2025	202506
Jul 2025	09/02/2025	202507
Aug 2025	09/30/2025	202508
Sep 2025	10/31/2025	202509
Oct 2025	12/01/2025	202510
Nov 2025	12/31/2025	202511
Dec 2025	02/02/2026	202512

Visit dor.mo.gov/business/sales/efilereq.php for additional information.