

Electronic Payment Options For Quarter-Monthly (Weekly) Withholding Tax Filers

Income tax withheld by your company falls within the provisions of <u>Section 143.225, RSMo</u>, which requires you to electronically submit Missouri withholding tax payments on a guarter-monthly basis. Quarter-Monthly periods are defined as:

- 1. The first seven days of the calendar month.
- 2. The 8th to the 15th day of the calendar month.
- 3. The 16th to the 22nd day of the calendar month.
- 4. The 23rd day to the end of the calendar month.

As a quarter-monthly filer, you are required to pay at least 90 percent of the actual tax due within three banking days following the end of the quarter-monthly period. If there is not a payroll during a quarter-monthly period, no quarter-monthly payment is necessary. Your monthly Employer's Return of Income Taxes Withheld (Form MO-941), reporting your actual withholding tax liability for the month, is still due on the 15th of each month (or the next business day if the 15th falls on a weekend or holiday) following the month you collect the taxes, and at the end of the month following the third month of the quarter. Any additional tax due must be paid on or before the due date of the monthly tax return. See the Employer's Tax Guide (Form 4282) for additional information regarding quarter-monthly payments.

All employers subject to the requirement of quarter-monthly filing must file and pay employer withholding tax electronically. Quarter-monthly filers must submit an Employer's Return of Income Taxes Withheld (Form MO-941), after making quarter-monthly payments. Option 1 and Option 2 filers can choose to submit the reconciliation online through our website at: mytax.mo.gov/rptp/portal/home/fileandpaybusinesstaxesonline.

Option 1:



Quarter-Monthly filers can make withholding tax payments online using a credit card or Electronic Bank Draft (E-Check) through our website mytax.mo.gov/rptp/portal/home/fileandpaybusinesstaxesonline.

- All valid withholding tax filers (with account in an active status) can use this system.
- The system will ask for your Missouri Tax Identification Number, tax period, and the amount of payment.
- Other payment information will be needed such as name, address, credit card number, or bank routing and account number, etc.
- A payment can be scheduled up to 45 days in advance.
- The postmark date of the transaction is the date the payment is effective.
- The payment will process within 2-3 working days of the effective date.
- The monthly Form MO-941 reconciliation can be submitted using this online system after all Quarter-Monthly payments have been made for that month.

Option 2:



Quarter-Monthly filers May also elect to make their withholding tax payments using the Automated Clearing House Credit (ACH) method.

- To make payments through the ACH Credit Payment method, you must make arrangements with your financial institution or service provider to originate the transaction and pay the associated costs.
- You must work with your financial institution or service provider to ensure that the required "TXP" tax information is transmitted with the payment. The Electronic File Specifications and Record Layouts for EFT of Business Tax Return and Payment Using ACH Credit with TXP Addendum (Form 4585) may be used for reference.
- After sending a pre-notification test, please contact the Department at (573) 751-8150 to verify if the test was successful.
- The postmark date of the transaction is the Federal Reserve settlement date.
- Work with your financial institution or service provider to ensure payments are timely.
- If you have questions regarding electronic payment options, call (573) 751-8150.
- After submitting your ACH Credit Payments, a return must be filed through another source in order to reconcile your quartermonthly payments.

2025 Quarter-Monthly Withholding Payment Due Dates

Tax Period	Period Covered	Due Date
January 2025	Jan 01 - 07	Jan 10, 2025
	Jan 08 - 15	Jan 21, 2025
	Jan 16 - 22	Jan 27, 2025
	Jan 23 - 31	Feb 05, 2025
February 2025	Feb 01 - 07	Feb 13, 2025
	Feb 08 - 15	Feb 20, 2025
	Feb 16 - 22	Feb 26, 2025
	Feb 23 - 28	Mar 05, 2025
March 2025	Mar 01 - 07	Mar 12, 2025
	Mar 08 - 15	Mar 19, 2025
	Mar 16 - 22	Mar 26, 2025
	Mar 23 - 31	Apr 03, 2025
April 2025	Apr 01 - 07	Apr 10, 2025
	Apr 08 - 15	Apr 18, 2025
	Apr 16 - 22	Apr 25, 2025
	Apr 23 - 30	May 05, 2025
May 2025	May 01 - 07	May 12, 2025
	May 08 - 15	May 20, 2025
	May 16 - 22	May 28, 2025
	May 23 - 31	Jun 04, 2025
June 2025	Jun 01 - 07	Jun 11, 2025
	Jun 08 - 15	Jun 18, 2025
	Jun 16 - 22	Jun 25, 2025
	Jun 23 - 30	Jul 03, 2025

Tax Period	Period Covered	Due Date
July 2025	Jul 01 - 07	Jul 10, 2025
	Jul 08 - 15	Jul 18, 2025
	Jul 16 - 22	Jul 25, 2025
	Jul 23 - 31	Aug 05, 2025
August 2025	Aug 01 - 07	Aug 12, 2025
	Aug 08 - 15	Aug 20, 2025
	Aug 16 - 22	Aug 27, 2025
	Aug 23 - 31	Sep 04, 2025
September 2025	Sep 01 - 07	Sep 10, 2025
	Sep 08 - 15	Sep 18, 2025
	Sep 16 - 22	Sep 25, 2025
	Sep 23 - 30	Oct 03, 2025
October 2025	Oct 01 - 07	Oct 10, 2025
	Oct 08 - 15	Oct 20, 2025
	Oct 16 - 22	Oct 27, 2025
	Oct 23 - 31	Nov 05, 2025
November 2025	Nov 01 - 07	Nov 13, 2025
	Nov 08 - 15	Nov 19, 2025
	Nov 16 - 22	Nov 26, 2025
	Nov 23 - 30	Dec 03, 2025
December 2025	Dec 01 - 07	Dec 10, 2025
	Dec 08 - 15	Dec 18, 2025
	Dec 16 - 22	Dec 26, 2025
	Dec 23 - 31	Jan 06, 2026

Monthly Withholding Return Due Dates

Reporting Period	Due Date
Jan 2025	Feb 18, 2025
Feb 2025	Mar 17, 2025
Mar 2025	Apr 30, 2025
Apr 2025	May 15, 2025
May 2025	Jun 16, 2025
Jun 2025	Jul 31, 2025
Jul 2025	Aug 15, 2025
Aug 2025	Sep 15, 2025
Sep 2025	Oct 31, 2025
Oct 2025	Nov 17, 2025
Nov 2025	Dec 15, 2025
Dec 2025	Feb 02, 2026

Quarterly Withholding Return Due Dates

Reporting Period	Due Date
Jan - Mar 2025	Apr 30, 2025
Apr - Jun 2025	Jul 31, 2025
Jul - Sep 2025	Oct 31, 2025
Oct - Dec 2025	Feb 02, 2026

If you have any questions or require additional information, please contact us at:

Missouri Department of Revenue P.O. Box 3375

Jefferson City, MO 65105-3375

E-mail: withholding@dor.mo.gov

Fax: **(573) 522-6816** Telephone: **(573) 522-0967**

Visit dor.mo.gov/taxation/business/tax-types/withholding/efile-requirements.html for additional information.