



MISSOURI DEPARTMENT OF REVENUE Mail-in Driver License Application

Office Use Only
Renewal
Duplicate

You may qualify to renew your driver license or obtain a duplicate driver license if you are active duty military personnel or dependent and are temporarily out-of-state or country. Please complete this application and submit the required documents in order to receive a Missouri driver license through the mail.

Complete both sides of this application and answer all questions that apply to you.

Main application form with fields for Last Name, First Name, Middle Name, Suffix, Sex, Missouri Driver License Number, Missouri Street Address, City, State, ZIP Code, County, Out-of-State or Country Mailing Address, Mail-to Address, E-mail Address, Last 4 Digits of Social Security Number, Date of Birth, Place of Birth, Height, Weight, Eye Color, Telephone Number, Select One (Military, Military Dependent), and license type selection.

Voter Registration section containing questions about voter registration, address change, and a signature line with date.

Commercial Driver License Only section with certification questions and checkboxes for Non-excepted Interstate, Non-excepted Intrastate, and Excepted Interstate.

Appropriate License Fee section with checkboxes for Check, Money Order, Credit Card, Discover, Mastercard, American Express, Visa, and a field for Card Number.

Medical section with questions about convulsions, epilepsy, paralysis, heart attack, stroke, and heart disease.

Physical Signature Only section with a large signature box and a vertical label 'Applicant's Signature \*Required'.

**Permanent Disability**

Do you wish to add or retain a permanent disability indicator to your driver license?  Yes  No

**Blindness Awareness Fund**

Do you want to donate \$1.00 to the Blindness Awareness Fund?  Yes  No

**DHH**

Are you deaf or hard of hearing, and wish to add the "DHH" notation to your driver license?  Yes  No

**Selective Service (Male applicants age 18-26 years of age)**

Do you wish to register with the Selective Service?  Yes  No

**Boater Identification**

Do you wish to add or retain a boater identification indicator to your driver license?  Yes  
Boating Safety Education Control Number \_\_\_\_\_

**Veteran**

Do you wish to add or retain a Veteran indicator on your driver license?  Yes  
If yes, acceptable discharge document must be submitted.

**Organ Donor**

Please refer to [www.MissouriOrganDonor.com](http://www.MissouriOrganDonor.com) regarding the First Person Consent Organ, Eye, and Tissue donor registry prior to answering the following questions.

Do you want to donate \$1.00 to the organ donor fund?  Yes  No

Do you consent to be listed in the Donor Registry System as an organ, eye and tissue donor?  Yes  No

Do you authorize the Organ Donor symbol to be placed on your license or permit?  Yes  No

**Mail-in Driver License Application and Instructions (Active Duty Military Personnel and Military Dependents Only)**

Please read all instructions before completing the form. Your mail-in license application will be processed within 7-10 days from the date it is received in our office. This form is not for use by Missouri drivers who are currently in the State of Missouri.

This form is also not valid to renew or replace a "valid without photo" (VWP) driver license, except for active duty U.S. military personnel. REAL ID Information

\* Requests for issuance of an initial REAL ID-compliant document must be completed in person.

\* You may be issued a REAL ID-compliant license by mail if your current license was issued in-person and you were issued a REAL ID-compliant card.

**Incomplete applications will not be accepted. You must submit the following:**

- Proof of Military Active Duty or Dependent Status (such as photocopy of active duty military or military dependent photo ID , military orders or other documentation of current military status)** - Required for ALL applicants. Note: The vision examination and highway sign recognition test are waived upon proof of status.
- Proof of Identity, Lawful Status, Social Security Number, Residence Address and Legal Name Change (if applicable)** - You must submit one or more documents from each of the defined categories in the acceptable documents list attached. Application for a renewal or duplicate non REAL ID-compliant card requires submission of proof of identity, proof of Missouri residence address and proof of mailing address. Name change verification may be required if the name on the application differs from the name on your current Missouri license. Application for a renewal or duplicate REAL ID-compliant card (has star marking) requires submission of proof of: identity, lawful status, Social Security Number, Missouri residence address (2 documents), mailing address and name change if applicable. Acceptable document lists for a REAL ID-compliant or non REAL ID-compliant card may also be found on-line at [www.dor.mo.gov](http://www.dor.mo.gov).
- Appropriate License Fee** - Required for all applicants. Payment may be made by a U.S. cashier's check, money order, traveler's check, personal check or credit card. Make check or money order payable to Missouri Department of Revenue. If payment is to be made by credit card complete the credit card information section within the application form. NOTE: If your driver license is within six months of expiring when the mail-in application is received in our office, the transaction is processed as a renewal.
 

• Renewal driver license (Age 21-69)	Class F or M = \$27.00	Class E = \$42.00	Class A, B, or C = \$52.00
• Renewal driver license (All other ages)	Class F or M = \$13.50	Class E = \$21.00	Class A, B, or C = \$26.00
• Duplicate of a 6-year driver license	Class F or M = \$19.50	Class E = \$27.00	Class A, B, or C = \$32.00
• Duplicate of a 3-year driver license (Under 21 or 70 and older)	Class F or M = \$13.50	Class E = \$21.00	Class A, B, or C = \$26.00

Please be sure to write your driver license number on your check or money order. If you have marked on the application that you would like to donate to either or both of the funds, you must add that donation to your fee.  
A convenience fee will be charged for credit or debit card transactions.
- Signed Application Form** - Complete all parts of this application and review prior to signing. Your physical signature must appear within the signature box on the opposite page. Digital signatures are not accepted.
- Permanent Disability Indicator** - If you are permanently disabled, you may apply for a permanent disability indicator indicating such status to be placed on the back of your driver or nondriver license. To have the indicator added to your document, you must submit a Physician's Statement - Permanent Disability Indicator ([Form 5294](#)). If your current license has a permanent disability indicator, you may elect to retain the indicator on your new or renewal document. A new physician's statement is not required.
- DHH Indicator** - If you are deaf or hard of hearing you may ask when applying or renewing your driver license, nondriver license, or instruction permit for the "DHH" notation to be placed on your driver license, nondriver license, or instruction permit. In the event of an emergency this notation will allow law enforcement or emergency and medical personnel to readily determine if you are deaf or hard of hearing. This will assist in ensuring effective communications with someone who is injured and non responsive. In order to obtain the "DHH" notation, you must request the notation when applying for a license or instruction permit.
- Boater Identification Indicator** - If you have been issued a boating safety education card by the Missouri State Water Patrol under [Section 306.127, RSMo](#), you may elect to have a boater identification indicator placed on the back of your driver license. To have the indicator added to your document, you must submit the control number from your Boating Safety Education Card and add an additional \$1.00 to your transaction.  
If your current license has a boater identification indicator, you may elect to retain the indicator on your new or renewal document. There is no additional cost to retain a previously issued indicator.
- Veteran Indicator** - Applicants requesting the "VETERAN" designation must submit one of the following documents to verify veteran status at the time of initial request for the driver or nondriver license with the new designation: a U.S. Department of Defense discharge document, otherwise known as a DD Form 214, that shows a discharge status of "honorable" or "general under honorable conditions" that establishes the person's service in the Armed Forces of the United States; a U.S. Uniformed Services Identification Card, otherwise known as a DD Form 2, that includes a discharge status of "retired" or "reserve retired" establishing the person's service in the Armed Forces of the United States; a U.S. Department of Veterans Affairs photo identification card; or a discharge document WD AGO 53, WD AGO 55, NAVPERS 553, NAVMC 78 PD, NAVCG 553, or DD 215 form that shows a discharge status of "honorable" or "general under honorable conditions".
- Organ Donor Indicator** - You are under no obligation to sign up to be an organ and tissue donor. Your response regarding organ and tissue donor status may be shared directly with the Local Election Authority of the applicant's county in accordance with the National Voters Registration Act. Your decision to become an organ and tissue donor is a private one, so an applicant may register privately at [www.MissouriOrganDonor.com](http://www.MissouriOrganDonor.com).

The completed and signed application form, along with all required supporting documents required may be submitted by mail, fax or may be scanned and sent via email. Applications submitted without the required supporting documents will not be processed.



# Acceptable Documents

## 1. Identity

One (1) of these documents with your full name and date of birth:

- Valid, Unexpired U.S. passport
- Valid, Unexpired U.S. passport card
- Certified U.S. Birth Certificate
- U.S. Birth Abroad
- Certificate of Naturalization
- Certificate of Citizenship
- Valid, Unexpired Permanent Resident Card
- Valid Foreign Passport stamped approved or processed for an I-551
- Valid, Unexpired Arrival/Departure Record
- I-94 with "Temporary I-551" stamp
- Valid, Unexpired Employment Authorization Document (EAD)
- Valid, Unexpired Foreign Passport with a valid, unexpired US visa accompanied by an I-94
- Valid, Unexpired Out of State Real ID driver's license, permit or identification card
- Valid, Unexpired Missouri Real ID driver's license, permit or identification card

## 2. Lawful Status

One (1) of these documents with your full name and date of birth:

- Valid, Unexpired U.S. passport
- Valid, Unexpired U.S. passport card
- Certified U.S. Birth Certificate
- U.S. Birth Abroad
- Certificate of Naturalization
- Certificate of Citizenship
- Valid, Unexpired Permanent Resident Card
- Valid, Unexpired Employment Authorization Document (EAD)
- Valid, Unexpired Foreign Passport with a valid, unexpired U.S. visa accompanied by an I-94

**The following documents are not acceptable as a primary lawful status document for REAL ID-Compliant document issuance, however, they may be required as a secondary document to complete required status verifications.**

- Valid, Unexpired Visa with temporary I-551 language
- Valid, Unexpired I-551 Stamp on I-94 or Passport
- I-20 Non-immigrant Student Certificate
- DS2019 Exchange Visitor Certificate
- I-94 – Arrival/Departure record
- I-327 Reentry Permit
- I-571 Refugee Travel Document
- I-589 Proof of Application for Asylum in the U.S.
- I-797 Approval Notice of Action
- Unexpired Foreign Passport from Micronesia accompanied by an I-94 with code CFA/FSM
- Unexpired Foreign Passport from Palau accompanied by an I-94 with code CFA/PAL
- Unexpired Foreign Passport from Marshall Islands accompanied by an I-94 with code CFA/MIS or CFA/RMI

## 3. Social Security Number

Document must contain your name and full Social Security Number (SSN), must be signed and may not be laminated or altered in any way:

- Social Security Card (must be signed)
- W-2 Form

- SSA-1099 Form
  - Non-SSA-1099 Form
  - Pay Stub with applicant's name and SSN
  - No Social Security Number verification letter from the Social Security Administration
- (Only acceptable when submitted with an Unexpired Foreign Passport with a valid, unexpired U.S. visa accompanied by an I-94)

## 4. Proof of Missouri Residency

**Document must include name and residence address.** Document must be the most recently issued version, unless otherwise specified, and should be presented in paper format. If you have an alternate mailing address an additional document from this list must be presented to verify the mailing address.

- Utility Bill (Phone, Water, Gas, Electric, Trash or Sewer, Etc.)
- Voter Registration Card
- Bank Statement (Credit Union, Credit Card, Investment)
- Government Check or Pay Check
- Property Tax Receipt
- Mortgage, Housing, or Leasing Document
- Homeowner's Insurance Policy
- Auto Insurance Policy or card
- W-2
- 1099 Form
- Safe At Home Card
- Driver License Renewal Post Card
- Motor Vehicle Renewal Post Card
- Education Transcript for current school year from an educational institution in Missouri
- Professional License (Nurse, Physician, Engineer, Etc.), Only If Home Address
- Real Estate tax receipt, Only If Primary Residence Address
- Letter from Shelter (homeless only, not acceptable for CDL or CLP)
- Official letter or document from another State or local Government agency (on agency letterhead OR which contains the official seal of the Agency) issued within the previous 30 days
- Letter or other documentation issued by the Postmaster within the previous 30 days
- Other Government document containing the name and address of the applicant issued within the previous 30 days

In addition to the above, applicants under the age of 21 may also present:

- Missouri School Records
- Hospital or Medical Record
- Mailed Correspondence issued by an Organization such as Boy Scouts of America, Girl Scouts of America;
- Missouri Department of Conservation or other well established organizations or programs containing the name and address of the applicant

For persons under 21 years of age only, a parent or legal guardian may provide a document in their name and address and a statement that the applicant resides in their household.

## 5. Name Change

**Required if applicable to verify current full legal name or requested name change.** More than one may be required to verify connection to identity and lawful status document presented.

- Certified Marriage License
- Certified Divorce Decree
- Certified Adoption Papers
- Amended Birth Certificate
- Other Certified Court Order