



MISSOURI DEPARTMENT OF REVENUE  
 CUSTOMER ASSISTANCE BUREAU  
**INCOMPLETE TRANSACTION NOTICE**

FORM  
**4808**  
 (REV. 9-04)

TODAY'S DATE	LAST DATE TO AVOID TITLE PENALTY	OFFICE NAME
CLERK'S INITIALS	TELEPHONE NUMBER (        )	FAX NUMBER (        )

**IN ORDER TO PROCESS YOUR TRANSACTION, YOU MUST RETURN TO A MISSOURI LICENSE OFFICE WITH THE DOCUMENTS YOU PRESENTED TODAY PLUS THE DOCUMENT(S) INDICATED BELOW:**

- Your current **original** vehicle insurance identification card
- Your **original** paid personal property tax receipt or tax waiver for \_\_\_\_\_
- An **original** vehicle safety/emission inspection less than 60 days old
- The completed/assigned title or Manufacturer's Certificate of Origin
- A dealer invoice/Bill of Sale (Bill of Sale must be notarized if using for a tax credit)
- Signature(s) and/or printed name(s) on the title assignment
- A notarized Lien Release (form DOR-4809) from \_\_\_\_\_ (Notarized lien releases printed on letterhead stationery will also be accepted)
- A statement of gift from \_\_\_\_\_
- The application for title, signed by at least one applicant
- \_\_\_\_\_ must indicate name and address of lienholder
- Your previous registration/out-of-state registration
- A vehicle identification and odometer verification inspection (ID/OD) or a copy of the safety inspection completed by a motor vehicle inspection station.
- Proof of death for \_\_\_\_\_
- Certified copy of the court order/probate court papers with seal
- Power of Attorney for \_\_\_\_\_
- Proof indicating \_\_\_\_\_ and \_\_\_\_\_ are one and the same
- Statement of Trust (DOR-4441).
- Notarized total loss affidavit with year, make, and vehicle identification number
- Other: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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