



Instructions: This form must be fully completed and approved before a Requester may obtain access to restricted information. Incomplete forms will be returned for more information. Appropriate documentation must be submitted with this form to verify your eligibility to receive information under the provisions of federal Driver's Privacy Protection Act (DPPA) and Missouri law, including but not limited to, business license, insurance license, bar card, or other personal or professional credentials.

Section A - Requester
Name of Entity or Organization, Telephone Number, Fax Number, Requester Name, Street Address, Mailing Address (If Different), Describe the Primary Function of Your Business or Entity, Will the information be used for surveys, marketing, or solicitation?

Section B - Authorization
Requester hereby certifies to the Missouri Department of Revenue that this request for Missouri driver license record information is made under the provisions of the federal Driver's Privacy Protection Act (DPPA) and Section 32.091, RSMo. Please review and carefully select all boxes that apply to requester to obtain personal information on a restricted record. Appropriate documentation must be submitted. Requester is seeking information:
(01) As a government agency (federal, state, or local) or on behalf of a government agency, in carrying out its government functions.
(02) As a court (federal, state, or local) or on behalf of a court, in carrying out its court functions.
(03) As a law enforcement agency (federal, state, or local) or on behalf of a law enforcement agency, in carrying out its law enforcement functions.
(04) For use in connection with matters of driver safety.
(05) For use as a legitimate business only (a) to verify the accuracy of personal information submitted by an individual to the business or its agents, employees, or contractors and (b) if such information is not correct, to obtain the correct information, but only for the purposes of preventing fraud by pursuing legal remedies, or recovering on a debt or security interest, against the individual. (For individual requests only.)
(06) For use in connection with any civil, criminal, administrative, or arbitral proceeding in any federal, state, or local court or agency or before any self-regulatory body, including the service of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to an order of a federal, state, or local court.
(07) For use in research activities, and producing statistical reports, so long as the personal information is not published, redisclosed, or used to contact individuals.
(08) As an insurer, insurance support organization, or self-insured entity for use in connection with claims investigation activities, antifraud activities, rating or underwriting.
(09) For use by a licensed private investigative agency or licensed security service for a purpose permitted herein.
(10) For use as an employer, its agent, or insurer in obtaining or verifying motor vehicle and driver record information relating to a holder of a commercial driver license (CDL).
(11) For use in the operation of a private toll transportation facility.
(12) To disseminate to the public in a newspaper, book, magazine, broadcast, or similar form of public communication, when such dissemination is related to public safety.

Signature
Requester certifies under penalty of making a false declaration that: 1) all information on this application has been read and understood; 2) all information completed on this application is true and correct; and 3) unauthorized disclosure of information obtained from any Department record may result in civil and criminal liability under Title 18 U.S.C. Sections 2723, 2724, and applicable Missouri law.
Requester understands that Section 302.170.7, RSMo, prohibits the sale of data derived from a person's driver license application for commercial purposes, which includes purposes motivated primarily by financial gain such as, but not limited to, surveys, marketing or solicitations, without the express consent of the person to whom such information pertains. Requester shall not sell personal information for commercial purposes without such consent.
Signature(s) of Individual, Partners (All Required), Authorized Member or Corporate Officer, News Agent, or Government Agent
Printed Name(s) Title of Corporate Officer, News Agent, or Government Agent

Notary Information
Embossed or black ink rubber stamp seal
Subscribed and sworn before me, this \_\_\_ day of \_\_\_ year
State County (or City of St. Louis) My Commission Expires (MM/DD/YYYY)
Notary Public Signature
Notary Public Name (Typed or Printed)

Section C - Request to Obtain Driver Record

Name of Record Holder — Last, First, Middle Initial																
Missouri Driver License Number	Social Security Number	Date of Birth (MM/DD/YYYY)														
<p>I hereby request the following record (please select the appropriate box(es):          The fee is \$2.82 per record.</p> <table border="0"> <tr> <td><input type="checkbox"/> Driver Record*</td> <td><input type="checkbox"/> Image Portfolio (License Photo)</td> </tr> <tr> <td><input type="checkbox"/> Case History* (A case history consists of any open case or any reinstatement or termination case not less than two years old).</td> <td><input type="checkbox"/> Limited Driving Privilege Package (Consists of a certified driver record, certified SR-22, and a certified Ignition Interlock Device (IID) if applicable).</td> </tr> <tr> <td><input type="checkbox"/> Case Document (Specify)*</td> <td><input type="checkbox"/> Other (Specify) _____</td> </tr> <tr> <td><input type="checkbox"/> Reinstatement Notice</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Suspension Notice</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Conviction (Ticket # _____)</td> <td></td> </tr> <tr> <td><input type="checkbox"/> SR-22</td> <td></td> </tr> </table>			<input type="checkbox"/> Driver Record*	<input type="checkbox"/> Image Portfolio (License Photo)	<input type="checkbox"/> Case History* (A case history consists of any open case or any reinstatement or termination case not less than two years old).	<input type="checkbox"/> Limited Driving Privilege Package (Consists of a certified driver record, certified SR-22, and a certified Ignition Interlock Device (IID) if applicable).	<input type="checkbox"/> Case Document (Specify)*	<input type="checkbox"/> Other (Specify) _____	<input type="checkbox"/> Reinstatement Notice	_____	<input type="checkbox"/> Suspension Notice	_____	<input type="checkbox"/> Conviction (Ticket # _____)		<input type="checkbox"/> SR-22	
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<input type="checkbox"/> Conviction (Ticket # _____)																
<input type="checkbox"/> SR-22																

\*Records May Be Certified

Payment Options

Please send the above record(s) by:  Mail  Fax (Add \$0.50 per page faxed)  
 Select If Certified Record Requested

Records can be obtained by walk-in, mail-in, fax, or e-mail request. The fee is \$2.82 per record. Request that are submitted by mail-in, can only submit with a check or money order. You may visit us at central office, Harry S Truman Building, Room 470, 301 West High Street, Jefferson City, Missouri.

If you are paying by credit or debit card you will now be required to pay online for the record(s) requested. Once your request has been processed you will receive an e-mail notification of the amount due. This notification will be sent to the e-mail address provided on this form. Once the amount due is paid in full, your record(s) will be released to the e-mail address, mailing address or fax number you provided on this form. A convenience fee will be charged for credit or debit card transactions.

Requester's Signature	Printed Name
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The Missouri Department of Revenue may electronically resubmit checks returned for insufficient or uncollected funds.

**Mail to:** Driver License Bureau  
 DL Record Center  
 P.O. Box 2167  
 Jefferson City, MO 65105-2167

**E-mail:** [DOR.MVDL.DPPA@dor.mo.gov](mailto:DOR.MVDL.DPPA@dor.mo.gov)  
 Visit [dor.mo.gov/driver-license/](http://dor.mo.gov/driver-license/) for additional information.

Form 5500 (Revised 10-2024)

**Phone:** (573) 751-7675  
**Fax:** (573) 526-7367



**Ever served on active duty in the United States Armed Forces?**

If yes, visit [dor.mo.gov/military/](http://dor.mo.gov/military/) to see the services and benefits DOR offers to all eligible military individuals, or complete the survey at [mvc.dps.mo.gov/MoVeteransInformation/Survey/DOR](http://mvc.dps.mo.gov/MoVeteransInformation/Survey/DOR) to receive information from the Missouri Veterans Commission. A list of all state agency resources and benefits can be found at [veteranbenefits.mo.gov/state-benefits/](http://veteranbenefits.mo.gov/state-benefits/).