



MISSOURI DEPARTMENT OF  
**REVENUE**  
**2020 Instructions for Composite Individual  
Return for Nonresident Partners or Shareholders**

A composite return is allowed by the Missouri Department of Revenue for any partnership, S corporation, limited liability partnership, or limited liability company (treated as a partnership for tax purposes) with nonresident partners or S corporation shareholders not otherwise required to file a Missouri individual income tax return. Please refer to [Missouri Regulation 12 CSR 10-2.190](#) for the specific requirements and procedures for filing a composite return.

Nonresident individuals, partnerships, S corporations, regular corporations, estates (filing a Federal Form 1041), and trusts can be included on the composite income tax form. Composite returns must be filed on the individual income tax long form [MO-1040](#). Prior year forms can be obtained at <http://dor.mo.gov/forms/>.

The following is a summary of the procedures to use when completing a composite return:

1. Select the composite return box at the top of the Form MO-1040.
2. Fill in the federal identification number of the corporation or partnership in the "Social Security Number" field.
3. Fill in the name of the corporation or partnership in the "Name (First) (Last)" field.
4. Attach a schedule listing all partners or shareholders included in the composite return in the following format: taxpayer identification number, tax year, name (last, first, middle initial, Jr. Sr. II), address, city, state, zip, and Missouri source income. See example below.

Social Security Number	Tax Year	Ending Month (Fiscal only)	Name (Last, First, MI, Jr. Sr. II)	Address 1	Address 2	City	State	Zip	Mo Source Inc
123-45-6789	2020	06	Public, John Q	123 Taxpayer St	P.O. Box 123	Olathe	KS	66062	6,000
223-45-6789	2020	07	Smith, Joan	321 ABC Lane	P.O. Box 321	Olathe	KS	66062	12,000
321-45-6789	2020		Jones, John	P.O. Box 1		Olathe	KS	66062	123,456

Note: If you have more than 100 partners or shareholders, please submit the schedule electronically (CD, USB drive, etc.) in an Excel spreadsheet in the format shown above. Attach and submit the electronic schedule with the composite return.

When submitting a partner or shareholder list electronically, the media type (CD, USB drive, etc.) may be password protected. The password may be submitted separately and mailed to the Missouri Department of Revenue, Attention: Composite Return Section, P.O. Box 27, Jefferson City, MO 65105.

5. Enter the total Missouri source income from the schedule on Line 1Y.
6. Calculate the Missouri tax by multiplying Line 1Y by 5.4 percent and enter the amount on Line 33.
7. Enter any estimated tax payments on Line 35 and any extension payments on Line 38. Enter the total payments on Line 41.
8. If Line 41, or if amended return line 44 is larger than Line 33, enter the difference (amount of overpayment) on Line 45. Enter the overpaid amount to be applied to next year's taxes on Line 46. Enter the overpaid amount to be refunded on Line 49.
9. If Line 33 is larger than Line 41 or Line 44, enter the difference (amount of underpayment) on Line 50.
10. If the balance due on Line 50 is over \$500, an underpayment of estimated tax penalty might apply. See form [MO-2210](#) for further instructions. If an underpayment of estimated tax penalty is due, enter the amount on Line 51.
11. If a balance is due, add Lines 50 and 51 and enter on Line 52.

**Mail To: Balance Due:**  
Taxation Division  
P.O. Box 329  
Jefferson City, MO 65105-0329

**Refund or No Amount Due:**  
Taxation Division  
P.O. Box 500  
Jefferson City, MO 65105-0500

**Phone:** (573) 751-1467  
**Fax:** (573) 522-1762  
**E-mail:** [income@dor.mo.gov](mailto:income@dor.mo.gov)

Composite Return Instructions (Revised 12-2020)



Visit <http://dor.mo.gov/personal/individual/> for additional information.