



At least 30 days prior to application for a mechanic lien title, the mechanic/garage on which the request for service was made must send notice by certified mail to the last registered owner(s) and lienholder(s) of record, if applicable, to give them opportunity to protect their interest in the property.

Owner Information	Name			
	Street, Rural Route, or P.O. Box			
	City		State	Zip Code

Vehicle/Unit	Year	Make	Model	Vehicle Identification Number (VIN) or Hull Identification Number (HIN)
	Amount of Repair or Storage			

Lienholder(s) Information	First Lienholder				
	Street Address		City	State	Zip Code
	Second Lienholder				
	Street Address		City	State	Zip Code

Acknowledgement	As the vehicle owner and lienholder you are hereby notified that the owner has defaulted on payment of labor, services, skill, or material and the payment is 45 days past due, or that the owner has defaulted on payment or has failed to make satisfactory arrangements for continued storage of the unit.			
	Please be advised that we intend to apply to the Department of Revenue for a certificate of mechanic lien title for this vehicle in our name 30 days after the date of this notice pursuant to the provisions of Section 430.082. RSMo. To contest or stop the application for mechanic lien title, the titled owner(s) or lienholder(s) must notify the Department of Revenue by submitting a written statement to Motor Vehicle Bureau, Attn: Mechanic Lien, PO Box 2076, Jefferson City, MO 65102.			
	The written statement must contain: <ul style="list-style-type: none"> - Year, make, and vehicle identification number (VIN); - Business or mechanic's name as listed on work order; and - A request to stop the issuance of the mechanic lien title. 			

Mechanic/Garage	Name		Telephone Number (____) - ____ - ____	
	Address			
	City		State	Zip Code
	Signature	Printed Name	Date (MM/DD/YYYY) __ / __ / ____	

Instructions on back.

Complete the information above and mail this notification to the vehicle owner(s) and lienholder(s) of record by certified mail. If the owner does not redeem or a satisfactory agreement has not been made within 30 days, the mechanic or garage indicated on this form may apply for a mechanic lien title by submitting the following documents to the Department of Revenue:

1. *Application for Missouri Title and License* ([Form 108](#)) marked Mechanic Lien;
2. *Notarized Mechanic Lien Affidavit* ([Form 1062](#));
3. Signed work order, storage agreement, or tow agreement;
4. A copy of the 30-day notification to owner(s) and lienholder(s) ([Form 5835](#)) or similar notice sent by certified mail and evidence the notices were sent;
 - * Evidence the notices were sent include the tracking documentation from an established national postal or parcel delivery service (including, but not limited to, the US Post Office, Federal Express, or United Parcel Service etc.) If the certified notice is returned to sender, submit a copy of the envelope stamped "return to sender".
5. \$10.00 title fee and \$6.00 processing fee; and
6. If the vehicle is not currently titled in Missouri:
 - * Copy of the out-of-state title search indicating the owner(s) and lienholder(s) of record; and
 - * A vehicle identification number and odometer reading inspection by an authorized Missouri inspection station or an *Application for Vehicle/Trailer Identification Number Plate or Verification* ([Form 5062](#)).