

Dealer Newsletter

June 2025



FRANCHISE AGREEMENTS

Franchise Dealers - Please submit franchise agreements to the Dealer Services Group (DSG). DSG is updating all information and ensuring proper documentation is being maintained. Upon renewal, if a franchise agreement cannot be located in stored documents, your renewal will not be processed, and the application will be held until information is verified. Dealers can submit their documentation to the DSG by emailing us at DEALERLIC@dor.mo.gov.

TEMPORARY REGISTRATION PERMITS

If a dealership has authorization to issue temporary registration permits, "the dealer may sell only one permit to a buyer of a vehicle for which no license plates are available for transfer". For further information on temporary registration permit issuance, please refer to the [Missouri Dealer and Business Operating Manual](#).

THE FUTURE

As the Department of Revenue aims to provide the best service possible, and to improve efficiency, the Dealer Services Group will be phasing into using electronic communication when possible. The Department is asking for dealerships to log into their [MyDMV](#) portal and confirm that the dealership email address is accurate, as well as other information required to maintain a license and ensure you do not miss important information.

PHONE LINE UPDATE

An update was recently made to the Dealer Services phone line. The change will expedite your service and minimize wait times. Dealers will now be immediately prompted to "dial 7", rather than previously waiting for several prompts. Dialing '7' will connect you with a live agent ready to assist you with your dealer service needs.



NEWSLETTER ARCHIVE

Past and current editions of the Dealer Newsletter are now posted on our website on the [Dealers and Lienholders page](#). If you missed a past edition, be sure to review for the latest news and updates.

REMINDERS

- * Don't forget to display dealership dealer plates whenever a dealership owned vehicle is being driven on the roadway.
- * Monthly sales reports are due on or before the 15th of the following month.
- * Maintaining a valid bond is required. Monthly checks are completed by the Department to ensure compliance.
- * Planning on moving your dealership? Please ensure that all steps that are required to move a dealership's location are met, prior to conducting business at the new location.
- * Refer to the [Missouri Dealer and Business Operating Manual](#) for any questions you may have.
- * Video trainings are available [here](#) that address multiple functions required by dealers.

CONTACT US

Missouri Department of Revenue
Dealer Services Group
(573)526-3669 - Option 7
Monday - Friday,
8:00 a.m. to 4:30 p.m.