

Dealer Newsletter

May 2025



DEALERSHIP RENEWALS

It is almost that time of year again! The Department of Revenue has taken steps to help the renewal process to be as quick as possible. To help ensure that dealerships obtain a timely renewal, starting the process as soon as possible will greatly help the effort. Dealerships can begin the online renewal process as soon as July 1st. Salvage dealers and title services can begin their renewal process 90 days before expiration.



NEWSLETTER ARCHIVE

Past and current editions of the Dealer Newsletter are now posted on our website on the [Dealers and Lienholders page](#). If you missed a past edition, be sure to review for the latest news and updates.



REMINDERS

- * Don't forget to display dealership dealer plates whenever a dealership owned vehicle is being driven on the roadway.
- * Monthly sales reports are due on or before the 15th of the following month.
- * Maintaining a valid bond is required. Monthly checks are completed by the Department to ensure compliance.
- * Planning on moving your dealership? Please ensure that all steps that are required to move a dealership's location are met, prior to conducting business at the new location.
- * Refer to the [Missouri Dealer and Business Operating Manual](#) for any questions you may have.
- * Video trainings are available [here](#) that address multiple functions required by dealers.

THE FUTURE

As the Department of Revenue aims to provide the best service possible, and to improve efficiency, the Dealer Services Group will be phasing into using electronic communication when possible. The Department is asking for dealerships to log into their [MyDMV](#) portal and ensure that the dealership email address is accurate, as well as other information required to maintain a license.

PHONE LINE UPDATE

An update was recently made to the Dealer Services phone line. The change will expedite your service and minimize wait times. Dealers will now be immediately prompted to "dial 7", rather than previously waiting for several prompts. Dialing "7" will connect you with a live agent ready to assist you with your dealer service needs.

CONTACT US

Missouri Department of Revenue
Dealer Services Group
(573)526-3669 - Option 7
Monday - Friday,
8:00 a.m. to 4:30 p.m.